

Board Member Expense Report

Use the form below to be reimbursed for all expenses you pay out-of-pocket.

Kindly complete this form, print and e-mail along with any receipts to bohara@flahum.org. If you prefer to send using postal mail please send to the address listed below along with all receipts.



If you have any questions please contact Brenda at 727-873-2008.

If mailing please send to:

Brenda O'Hara, Chief Financial Officer
Florida Humanities Council
599 2nd Street S
St. Petersburg, FL 33701

Check payable to:

Home address (line 1):

Home address (line 2):

Home city: Home state: Home postal code:

E-mail:

Date of event: Event city:

Expenses:

Miles: at \$0.445 cents a mile Total Mileage:

Car rental:

Airfare:

Lodging:

Parking:

Tolls:

Taxis:

Meals:

Signature: Total Reimbursement:

By signing, I certify that these expenses are a true reflection of expenditures incurred on the event I listed.