

2021 Florida Humanities "American Rescue Plan" Grant

Florida Humanities

Project Title:

Project Title:*

Please enter the title as "Your Organization Name - 2021 American Rescue Plan". Example: ABC Historical Society - 2021 American Rescue Plan

Character Limit: 100

2020 Florida Humanities "CARES Act" Funding:

Did your organization receive a Florida Humanities CARES grant in 2020?*

Choices

Yes

No

Sponsoring Organization:

Sponsoring Organization Information:

If approved, this is the name of the non-profit organization to which all grant funds will be made payable.

Sponsoring Organization Name:*

Character Limit: 250

Sponsoring Organization Address Line One:*

Character Limit: 250

Sponsoring Organization Address Line Two:

Character Limit: 250

Sponsoring Organization City:*

Character Limit: 100

Sponsoring Organization State:*

Use two letter abbreviation.

Character Limit: 2

Sponsoring Organization Postal Code:*

Character Limit: 10

Sponsoring Organization County:*

Choices

- Alachua
- Baker
- Bay
- Bradford
- Brevard
- Broward
- Calhoun
- Charlotte
- Citrus
- Clay
- Collier
- Columbia
- DeSoto
- Dixie
- Duval
- Escambia
- Flagler
- Franklin
- Gadsden
- Gilchrist
- Glades
- Gulf
- Hamilton
- Hardee
- Hendry
- Hernando
- Highlands
- Hillsborough
- Holmes
- Indian River
- Jackson
- Jefferson
- Lafayette
- Lake
- Lee
- Leon
- Levy
- Liberty
- Madison
- Manatee
- Marion

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Martin
Miami-Dade
Monroe
Nassau
Okaloosa
Okeechobee
Orange
Osceola
Palm Beach
Pasco
Pinellas
Polk
Putnam
Santa Rosa
Sarasota
Seminole
Saint Johns
Saint Lucie
Sumter
Suwannee
Taylor
Union
Volusia
Wakulla
Walton
Washington

Sponsoring Organization Business Phone:*

Character Limit: 12

Sponsoring Organization Website Address:

Character Limit: 2000

Sponsoring Organization Federal ID Number:*

This number is issued by the IRS and is typically a 2-digit number followed by a dash and 7 more digits.

Character Limit: 10

Sponsoring Organization DUNS Number:*

This is a unique 9-digit number used by the federal government to identify businesses. If your organization does not currently have a DUNS number you can apply for one here.

Character Limit: 12

Is the Sponsoring Organization in a RAO area?*

Please refer to **this map** to determine if your county or city is categorized as a Rural Area of Opportunity (RAO).

Choices

- Yes, this organization is in a RAO area
- No, this organization is not a RAO area

Choose the “type” that best describes your organization:*

Choices

- Archive
- Arts-related Organization (including art museums)
- Community Organization or Center
- Cultural Heritage Organization
- Festival
- Foundation
- Higher Ed – Affiliates (Press, radio station, archive, library, etc.)
- Historical Site/House
- Historical Society
- Independent Research Library or Center
- Indigenous Tribal Organization or Community
- Media Organization
- Membership Organization or Association
- Museum – History
- Museum - Other
- Nature Center/Botanical Garden/Arboretum
- State or National Park
- Other

If other, please describe:

Character Limit: 250

Organization Mission Statement*

Please provide your organization’s current mission statement in no more than two sentences.

Character Limit: 500

How many members of the public, on average, did your organization serve pre-pandemic?*

Do not include commas.

Character Limit: 250

Has your organization previously received funding from Florida Humanities?*

Choices

- Yes
- No

If yes, which program(s) did you receive funding for? Check all that apply.

Choices

- 2020 Florida Humanities "CARES" Grant
- Community Project Grant

Museum on Main Street
Florida Talks/ Speakers Series
Florida Stories Walking Tour
PrimeTime Family Reading Time
Life Liberty + Libraries
Other

If other, please describe:

Character Limit: 250

How did you hear about the Florida Humanities "American Rescue Plan" Grant?*

Choices

Florida Humanities website
Florida Humanities email
Florida Humanities social media
Professional association website (i.e. FLA, FAM, etc.)
Professional association email
Professional association social media
Traditional media announcement (i.e. newspaper, radio, television)
Independent internet research (i.e. Google search)
Referred by colleague/friend
Other

If other, please specify:

Character Limit: 250

State and Federal Representatives:

Use this [link](#) to find and identify your state and federal representatives for the address of the applicant organization.

State House District Number:*

Character Limit: 5

State House District Representative Name:*

Character Limit: 250

State Senate District Number:*

Character Limit: 5

State Senate District Representative Name:*

Character Limit: 250

U.S. Congressional District Number:*

Character Limit: 5

U.S. Congressional District Representative Name:**Character Limit: 250****Project Director:***

The Project Director will be responsible for the overall management of funding if awarded, including execution of the grant contract, compliance with all terms and conditions of the award, and final reporting including a detailed expenditure of grant funds. Please note that this is the only person that will receive correspondence from Florida Humanities regarding status of funding and subsequent reporting requirements, if approved. Please provide a mailing address, phone number and email address that are frequently checked.

Project Director Salutation:***Choices**

Dr.
Ms.
Mrs.
Miss
Mr.

Project Director First Name:**Character Limit: 250***Project Director Last Name:****Character Limit: 250***Project Director Organizational Affiliation:****Character Limit: 250***Project Director Business Title:****Character Limit: 250***Project Director Address Line One:****Character Limit: 250***Project Director Address Line Two:***Character Limit: 250***Project Director City:****Character Limit: 100***Project Director State:***

Use two letter abbreviation.

Character Limit: 2

Project Director Postal Code:*

Character Limit: 11

Project Director Address Type:*

Is this a home or business address?

Choices

- Home
- Business

Project Director County:*

Choices

- Alachua
- Baker
- Bay
- Bradford
- Brevard
- Broward
- Calhoun
- Charlotte
- Citrus
- Clay
- Collier
- Columbia
- DeSoto
- Dixie
- Duval
- Escambia
- Flagler
- Franklin
- Gadsden
- Gilchrist
- Glades
- Gulf
- Hamilton
- Hardee
- Hendry
- Hernando
- Highlands
- Hillsborough
- Holmes
- Indian River
- Jackson
- Jefferson
- Lafayette
- Lake

FOR PREVIEW ONLY

- Lee
- Leon
- Levy
- Liberty
- Madison
- Manatee
- Marion
- Martin
- Miami-Dade
- Monroe
- Nassau
- Okaloosa
- Okeechobee
- Orange
- Osceola
- Palm Beach
- Pasco
- Pinellas
- Polk
- Putnam
- St. Johns
- St. Lucie
- Santa Rosa
- Sarasota
- Seminole
- Sumter
- Suwannee
- Taylor
- Union
- Volusia
- Wakulla
- Walton
- Washington

Project Director Email:*

Florida Humanities communicates heavily through email. Please provide an email address you check frequently.

Character Limit: 254

Project Director Email Type:*

Is this a personal or business email address?

Choices

- Personal
- Business

Project Director Contact Number:*

Character Limit: 12

Project Director Contact Number Type:*

Is this a home, business, or cell number?

Choices

Home
Business
Cell

Jobs and Personnel:

The National Endowment for the Humanities has asked us to collect information regarding the total number of humanities/cultural sector jobs in your organization that have been impacted as a result of the coronavirus crisis. This includes both newly created positions as well as positions that will be maintained or reinstated *as a direct result of this funding request*.

INTERNAL staff positions (full-time and/or part-time) supported by this request:

Total NEW Internal positions to be created:*

If none, you must enter "0".

Character Limit: 250

Total Internal positions MAINTAINED or REINSTATED:*

If none, you must enter "0".

Character Limit: 250

EXTERNAL/CONSULTANT positions supported by this request:

Total NEW External positions to be created:*

If none, you must enter "0".

Character Limit: 250

Total External positions MAINTAINED or REINSTATED:*

If none, you must enter "0".

Character Limit: 250

Narrative:

1. Humanities Mission and Humanities Programming :*

Describe the mission and core work of your organization, providing examples of your regularly occurring public humanities programs and how you annually support or advance the humanities for the benefit of the cultural sector and the general public. For a definition of the humanities and public humanities programming, please refer to the Grant Guidelines.

Character Limit: 2500

2. Audience and Public Outreach:*

Describe the audiences your organization serves including but not limited to geographic area and demographics. Describe how your annual programming engages diverse audiences or impacts an underserved community. Underserved audiences can be defined as those whose access to the humanities is limited by geography, ethnicity, economics or disability. Describe how your audience has changed or been adversely impacted by the pandemic.

Character Limit: 2500

3. Financial Hardship:*

Describe the financial impacts the coronavirus pandemic continues to have on your organization and its annual operations. How will the funding requested alleviate those impacts? Financial impacts may include:

- lost or potentially lost revenue due to canceled programs and/or fundraising events
- lost or potentially lost revenue from admission fees, programmatic fees or other earned income opportunities
- lost or potentially lost space due to an inability to pay rent, mortgage or utility payments
- furlough or loss of full-time or part-time staff or contracted services based on projected revenue reductions and/or inability to make payroll
- inability to deliver programming resulting in reduced visibility and/or viability of the organization
- other.

Character Limit: 2500

4. Community Impact:*

Provide a brief anecdote about the continued impacts of the pandemic on your community and your organization. Florida Humanities is actively using this information to communicate with policymakers and other donors about the importance of organizations like yours and the role our organization has served in providing crucial support for your needs.

Character Limit: 2000

Funding Request:

Annual operating budget for your organization for 2019:*

This should be your organization's operating budget for **2019, pre-pandemic**. Please note that Florida Humanities will utilize GuideStar to review each applicant's Non-Profit profile including verification of nonprofit status, current standing with the IRS, and annual operating budget. If an organization's GuideStar report is not available or incomplete, applicants may be asked to provide additional documentation of their non-profit status and/or operating budget size.

Character Limit: 20

Annual operating budget for your organization for 2021:*

This should be your organization's current year operating budget.

Character Limit: 20

Total amount requested:*

Eligible organizations with annual operating budgets of up to \$2 million may request up to \$25,000. **Requests may not exceed 10% of an organization's 2019 pre-pandemic total operating budget reported above.**

Character Limit: 20

List the total amount of funds requested for each of the following general operating expenses. A detailed narrative explanation of how you arrived at each figure is required.

Each line item detail must demonstrate that all costs will be expended during the contract period (**November 1, 2021- July 31, 2022**). **Eligible pre-award costs dating back to March 15, 2021 may also be included in your request.**

Amounts provided in each of the line item expenses below must collectively total to the "Total Amount Requested".

Internal/staff positions - salaries and fringe benefits (full-time and/or part-time staff):

If none requested, please enter 0.

Character Limit: 20

DETAIL Internal/staff position(s):

Example: Executive Director \$4000 (2 months @ \$2000/month, June-July 2021); Education Director \$3000 (3 months @ \$1000/month, June-August 2021)

Character Limit: 500

External/consultant positions:

If none requested, please enter 0.

Character Limit: 20

DETAIL External/consultant position(s):

Example: Annual audit services (\$5000). Contracted retail sales associate \$3000 (6 months at \$500/month, July-December 2021).

Character Limit: 500

Rent/mortgage:

If none requested, please enter 0.

Character Limit: 20

DETAIL Rent/mortgage:

Example: Monthly rent \$15,000 (\$3000/month at 5 months, August-December 2021).

Character Limit: 500

Utilities:

If none requested, please enter 0.

Character Limit: 20

DETAIL Utilities:

Example: Monthly utilities \$3000 (\$250/month at 12 months, July 2021-June 2022)

Character Limit: 500

Insurance:

If none requested, please enter 0.

Character Limit: 20

DETAIL Insurance:

Example: Annual general liability insurance \$4000 (12 months, June 2021-June 2022). Annual Directors and Officers insurance \$2000 (12 months, June 2021-June 2022).

Character Limit: 500

Technology:

Technology expenses must support essential general operations and/or the development and delivery of virtual humanities programming. Examples of eligible technology costs include training, subscription services, hardware and software.

****Any approved equipment costs may not exceed 20% of the total grant funds requested.***

If none requested, please enter 0.

Character Limit: 20

DETAIL Technology:

Example: webcams for virtual programming \$50 (2 at \$25/each); annual Zoom subscription \$150; laptop for general administration and programmatic use \$450; development software annual subscription \$2000; retail sales software annual subscription \$2000.

Character Limit: 500

Other administrative costs:

If none requested, please enter 0.

Character Limit: 20

If "Other" administrative costs are included, you must fully describe below:

Any costs listed as "OTHER" must be for general operating support only. Direct programmatic costs are NOT eligible for support. A detailed explanation must demonstrate that all costs are justified and reasonable.

Character Limit: 500

Other sources of funding:

What other sources of local, state or federal emergency funding has your organization already received, are anticipated to receive, and/or are in the process of applying for? This should also include both public and private funds applied for and/or received since the onset of the pandemic in **March 2020**. List the funder name, amount received or applied for, and the purpose/timing of support.

IMPORTANT: By signing and submitting an application to Florida Humanities, organizations certify that any ARP funding received from Florida Humanities will not overlap with any other pending or approved application(s) for federal funding and/or approved federal awards, assistance received from the Small Business Association's Payroll Protection Program (PPP), and/or ARP funds received from other sources. Florida Humanities ARP funding must not also overlap with any other public or private funds secured for the same operational expenses.

Character Limit: 1500

Certifications and Signature:

IMPORTANT: Before signing and submitting your final application, click on the "Application Packet" button at the top of the page. The packet will include your entire application and should be reviewed thoroughly before clicking the "Submit Form" button. Once submitted you will no longer be able to make any changes.

Please note that due to the expedited nature of the review process, Florida Humanities is unable to provide feedback on draft applications, nor will Florida Humanities provide evaluation panelists' comments for funded or declined applications.

Electronic Signature:*

By entering your name below, you certify that the information contained in the application is true to the best of your knowledge and that any funds awarded as a result of this request will only be used for the purposes set forth herein.

Character Limit: 250

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