

2022 October - Greater Good: Humanities in Academia Grants

Florida Humanities

Project Title:

Project Name*

Character Limit: 100

Project Overview:

Project Overview:

Use the fields below to provide a short description, proposed start and end dates, and requested amount for your project.

Project Abstract:*

Successful project abstracts are typically formatted as follows: "[Department/Program] at [Sponsoring Organization] requests [Amount] for [Project] to support [major project activities]."

Character Limit: 400

Project Start Date:*

This should be the date of your first program.

The start date must be no sooner than the grant award notification date. Public programs cannot begin sooner than January 1, 2023.

Character Limit: 10

Project End Date:*

This should be the estimated date of your last program.

The end date may be no later than May 31, 2023, which is the grants' Contract End Date.

Character Limit: 10

Amount Requested:*

May not exceed \$10,000.

Character Limit: 20

Total annual operating budget for your Department, Humanities Center, Institute or Program*

Character Limit: 20

Sponsoring Organization:

Sponsoring Organization Information:

If approved, this is the name of the non-profit organization to which all grant funds would be made payable. This organization is legally authorized to contract with Florida Humanities.

Sponsoring Organization Name:*

Character Limit: 250

Sponsoring Organization Address Line One:*

Character Limit: 250

Sponsoring Organization Address Line Two:

Character Limit: 250

Sponsoring Organization City:*

Character Limit: 100

Sponsoring Organization State:*

Use two letter abbreviation.

Character Limit: 2

Sponsoring Organization Postal Code:*

Character Limit: 10

Sponsoring Organization County:*

Choices

Alachua
Baker
Bay
Bradford
Brevard
Broward
Calhoun
Charlotte
Citrus
Clay
Collier
Columbia
DeSoto
Dixie
Duval

Escambia
Flagler
Franklin
Gadsden
Gilchrist
Glades
Gulf
Hamilton
Hardee
Hendry
Hernando
Highlands
Hillsborough
Holmes
Indian River
Jackson
Jefferson
Lafayette
Lake
Lee
Leon
Levy
Liberty
Madison
Manatee
Marion
Martin
Miami-Dade
Monroe
Nassau
Okaloosa
Okeechobee
Orange
Osceola
Palm Beach
Pasco
Pinellas
Polk
Putnam
Santa Rosa
Sarasota
Seminole
Saint Johns
Saint Lucie
Sumter
Suwannee
Taylor
Union
Volusia

Wakulla
Walton
Washington

Sponsoring Organization Business Phone:*

Character Limit: 12

Sponsoring Organization Federal ID Number:*

This number is issued by the IRS and is typically a 2-digit number followed by a dash and 7 more digits.

Character Limit: 10

Sponsoring Organization Unique Entity ID (SAM):*

All applicants are required to have a Unique Entity Identifier (SAM) for the sponsoring organization through the sam.gov website.

Click Here for a step-by-step guide on how to get a Unique Entity ID (SAM).

Character Limit: 12

Is your organization registered with SAM.gov?*

Choices

- Yes
- No
- Pending

Is the Sponsoring Organization in a RAO area?*

Please refer to <http://www.floridajobs.org/docs/default-source/community-planning-development-and-services/rural-community-programs/redi/raomap1.pdf?sfvrsn=2> **this website** to determine if your county or city is categorized as a Rural Area of Opportunity (RAO).

Choices

- Yes, this organization is in a RAO area
- No, this organization is not a RAO area

Sponsoring Organization Website Address:

Character Limit: 2000

Federal Representative:

U.S. Congressional District Number:*

Character Limit: 5

U.S. Congressional District Representative Name:*

Character Limit: 250

Project Director:

Project Director Salutation:*

Choices

Dr.
Ms.
Mrs.
Miss
Mr.
Mx.

Project Director First Name:*

Character Limit: 250

Project Director Last Name:*

Character Limit: 250

Project Director Business Title:*

Character Limit: 250

Project Director Department/Program and Organization Affiliation:*

i.e. Department of History, University Name

Character Limit: 250

Project Director Address Line One:*

Character Limit: 250

Project Director Address Line Two:

Character Limit: 250

Project Director City:*

Character Limit: 100

Project Director State:*

Use two letter abbreviation.

Character Limit: 2

Project Director Postal Code:*

Character Limit: 11

Project Director Address Type:*

Is this a home or business address?

Choices

Home
Business

Project Director Email:*

Florida Humanities communicates heavily through email. Please provide an email address you check frequently.

Character Limit: 254

Project Director Email Type:*

Is this a personal or business email address?

Choices

Personal
Business

Project Director Contact Number:*

Character Limit: 12

Project Director Contact Number Type:*

Is this a home, business, or cell number?

Choices

Home
Business
Cell

How did you hear about funding opportunities from Florida Humanities?***Choices**

Returning Applicant
Independent Research (i.e. Google)
Referred by Colleague/Friend
Florida Humanities Email
Postal Mailing
Social Media
Word of Mouth
Conference or Workshop
Other

If other, please specify:

Character Limit: 250

Fiscal Collaborators:**Fiscal Officer Information***

Most universities and colleges require personnel from Grants or Sponsored Research-related offices to review or complete financial documents requested in grant applications. List any pre- or post-award fiscal officers who are assisting with this application or project. Fiscal Officers assisting or reviewing this application should also be added as a Collaborator.

Are you working with a Fiscal Officer?

Choices

- Yes, one person is assisting
- Yes, more than one person is assisting
- No
- I don't know

Choices

- Yes
- Yes, one person is helping
- Yes, more than one person is helping
- No
- I don't know

Fiscal Officer Information

Fiscal Officer First Name

Character Limit: 250

Fiscal Officer Last Name

Character Limit: 250

Fiscal Officer Business Title

Character Limit: 250

Fiscal Officer Email

Character Limit: 250

Fiscal Officer Information

Fiscal Officer First Name

Character Limit: 250

Fiscal Officer Last Name

Character Limit: 250

Fiscal Officer Business Title

Character Limit: 250

Fiscal Officer Email

Character Limit: 250

Unsure of Fiscal Officer

If you are not currently working with a Fiscal Officer or are unsure if you need to, please check with your department head or someone at your institution.

Narrative:

Narrative:

Use the form fields below to answer each narrative question.

1. Organizational Mission*

Provide a brief organizational history and mission statement for your humanities-related Department, Humanities Center, Institute, and/or Program. Describe its relationship to your college or university and note any prior programmatic history with Florida Humanities.

Character Limit: 2000

2. Humanities Content and Program Format*

Humanities Content: Describe the project you would like to implement, and how the project is firmly rooted in the humanities. Describe any complementary resources that will be developed to extend the reach of the project and how those resources will be made available to the public.

Program Format: Describe if public programming will be conducted in-person, virtually, or a combination of both.

- **For in-person programs**, please describe the program venue including seating capacity, compliance with ADA requirements, and audio/visual capabilities, as well as your organization's health and safety protocols for in-person programs.
- **For virtual programs**, please indicate the software platform that will be utilized to host your program(s) and if there any limitations for attendee registration/participation. Please indicate if you intend to video record your program(s) and how that recording will be made available to the public.

Character Limit: 3500

3. Project Director and Project Personnel*

Identify the **project director** and their skills and experience to carry out the programing for which funding is sought. List **all** humanities scholars, presenters, and other personnel confirmed or contacted for participation in the project, and briefly describe their individual role in the project. Include a **letter of commitment** from each project personnel and their **condensed two-page resume** in the following upload fields.

Character Limit: 2000

Project Scholars/Presenters Form:*

Complete the **Project Scholars/Presenters form provided** with the title, organizational affiliation, and contact information for each scholar and/or presenter who has confirmed participation in your project.

<https://floridahumanities.org/wp-content/uploads/2019/10/AttachmentA.doc>
https://floridahumanities.org/wp-content/uploads/2022/02/Project-Scholars_Presenters-Form_FINAL.1-1-26-22.pdf Click **here**
https://floridahumanities.org/wp-content/uploads/2022/02/Project-Scholars_Presenters-Form_FINAL.1-1-26-22.pdf to download a copy of the Project Scholars/Presenters form. The form may be duplicated if needed and combined into one uploadable file.

File Size Limit: 1 MB

Project Personnel Supporting Document*

Please include letters of commitment and resumes from participating scholars/presenters by uploading your document here. Resumes and biographies must be condensed to **two (2) pages** for each person.

File Size Limit: 2 MB

4. Target Audience and Reaching Underserved Communities*

Describe your target audience and the need for the proposed programming whether presented in-person or virtually. Indicate if your programming will target diverse and/or underserved audiences. Describe the expected impact of your program(s) on the target audience.

- **Underserved audiences** can be defined as those whose access to the humanities is limited by geography, ethnicity, economics, or disability.

Character Limit: 1000

5. Marketing and Promotion Plan*

Describe what methods you will utilize (i.e. print, digital, social media - including names of platforms or media outlets) to publicize your program(s) and any specific strategies for reaching underserved audiences.

Character Limit: 1000

6. Community Partners*

Identify any **partnering organizations** in the community that will assist with program design, implementation, marketing and outreach, and/or other support for your project.

Character Limit: 1500

Community Partner Supporting Document

Please upload letters of support from partnering agencies here. Letters of commitment should demonstrate how they will assist and support your project.

File Size Limit: 1 MB

7. Fees*

Will there be any fees to attend your program(s)? If so, how much? Partners may charge a modest attendance fee, but it may not present a barrier to public attendance.

Character Limit: 500

Budget, Budget Detail, and Cost Share:

Budget and budget detail must reflect all costs of implementing your project. Request may not exceed **\$10,000** and Florida Humanities funds may only be used for eligible project expenses incurred during the grant period. Eligible expenses are outlined in the grant guidelines. All amounts must be rounded to the nearest dollar.

Applicant **must record all eligible cost share**, but at a minimum are required to provide a cost share at least equal to the funds requested of Florida Humanities. Eligible cost share items are outlined in the grant guidelines.

Indirect Costs

Institutions with a federally negotiated indirect cost rate agreement (**NICRA**), may elect to request their approved NICRA rate from Florida Humanities funds. All applicants using a NICRA rate, are required to **upload a copy** of their NICRA agreement in Supplemental Documents showing that the proper rate is being used. If indirect costs are not included as part of the grant funds requested, please include indirect costs as part of your cost share calculations.

http://floridahumanities.org/wp-content/uploads/2021/10/Proposed-CPG-Budget-Form_Florida-Humanities-9-22-21-1.docxhttps://docs.google.com/document/d/1svDloV-9O8sxPFOTNewqYUtQe_SuxFiz/edit?usp=sharing&oid=101123252097972042022&rtpof=true&sd=trueClick here to download the Florida Humanities Budget and Budget Detail form.

This form is required as part of the application.

Proposed Project Budget & Budget Detail*

File Size Limit: 1 MB

Optional Supporting Materials:

Supporting Materials:

Support materials should be included to showcase the intended success of your planned programming, by supplying additional letters of support from your community, or examples of experience in organizing successful programming similar to what you seek funding for today.

Supporting Materials may include, but are not limited to:

1. Copy of your institutions **federally negotiated indirect cost rate agreement (NICRA)**.
2. **Letters of support** from community members, elected officials, or past project partners or attendees.
3. **Any items that demonstrate the past success** of the applicant in organizing/hosting public programs or developing resources.
4. Sample **evaluation tool(s)**

Files may not exceed 1Mb and may include multiple pages. Preferred file format is pdf.

Support Document 1, if applicable:

Character Limit: 300 | File Size Limit: 1 MB

Support Document 2, if applicable:

Character Limit: 300 | File Size Limit: 1 MB

Support URL, if applicable:

Kindly provide a link to an online resource as a supporting material, if this applies to your programming (i.e. previous digital exhibit walkthrough or virtual presentation).

Character Limit: 2000

Electronic Signature:

Electronic Signature:

By entering your name below, you acknowledge that you are an authorized representative of your organization and can **submit financial and programmatic reports** on its behalf. You certify that all information contained in the Application is true to the best of your knowledge.

IMPORTANT: Before signing and submitting your final application, click on the "Application Packet" button at the top of the page. The packet will include your entire application with all uploaded documents. Review thoroughly and make any changes before clicking the "Submit Form" button. Once submitted you will no longer be able to make any changes. The Application Packet should be saved and kept by you as your official copy of the final application.

(Electronic Signature) Name:*

Character Limit: 250

(Electronic Signature) Business Title:*

Character Limit: 250

(Electronic Signature) Email Address:*

Character Limit: 250